

# Getting Started with GeoLinc Plus

A User's Manual



# Getting Started with GeoLinc Plus

First Edition

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## NOTICE:

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Your comments are important to us.  
Please contact us at:  
Taxation and Property Records Division  
E-mail: [taxandland@gov.pe.ca](mailto:taxandland@gov.pe.ca)

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## 1.0 INTRODUCTION

GeoLinc Plus is an online information system that gives you access to assessment, registry and property mapping information for any parcel in Prince Edward Island.

You can connect to the Internet and use GeoLinc Plus to do the following:

- find ownership information by parcel number, owner's name or civic address
- view an enhanced registry index
- create dynamic property maps with orthophotos beneath the property lines
- print reports on the information you find.

### 1.1 About this Manual

This manual contains instructions for:

- registering for a GeoLinc Plus account
- accessing GeoLinc Plus
- locating property by parcel number, civic address and owner's name
- viewing registry information
- creating a property map
- printing reports
- using tools
- troubleshooting.

### 1.2 System Requirements for GeoLinc Plus

The minimum system requirements for GeoLinc Plus are:

- A personal computer with a Pentium Processor
- Netscape 4.76 or  
Internet Explorer 5.5 with Microsoft Virtual Machine (Java 1.1.8)  
For better performance, install Sun Java Virtual Machine (Java 1.4.1)
- Adobe Acrobat Reader 4.0 or higher
- An Internet connection of 56K or better\*

\* Check with your Internet service provider for more information.

## 1.3 Registering for the Service

### 1.3.1 How Do I Access GeoLinc Plus?

To access GeoLinc Plus, you must open an account.

### 1.3.2 How Do I Open an Account?

Go to the Taxation and Property Records website at: [www.taxandland.pe.ca/forms](http://www.taxandland.pe.ca/forms) and follow the links to the *Registration for GeoLinc Plus Client Account*. Print the form, complete the required information, include a cheque or money order for a minimum of \$50.00 made payable to the Minister of Finance and Municipal Affairs.

, and mail to:

Finance and Municipal Affairs  
Taxation and Property Records  
Attn: GeoLinc Plus  
P.O. Box 1150  
Charlottetown, PE C1A 7M8

or

You can drop off a completed application form and cheque to the Charlottetown or Summerside registry offices at the following locations:

- Charlottetown, 11 Kent Street, 1<sup>st</sup> Floor Jones Building (902) 368-5165
- Summerside, 120 Harbour Drive, 2<sup>nd</sup> Floor, telephone (902) 888-8080

When your account is created, you will be notified by email or phone of your username and temporary password to access GeoLinc Plus. For security reasons, please change your password the first time you access GeoLinc Plus.

### 1.3.3 What is the Cost?

GeoLinc Plus transactions are comparable to existing mapping fees. Each account is opened with a prepaid minimum balance of \$25. The account is then debited on a transactional basis. When the remaining balance is \$75, you will be notified that account funds are low. You may replenish the account to cover further transactions by sending a cheque or money order to Taxation and Property Records or by dropping into our registry offices in Charlottetown or Summerside.

Fees for transactions can be found in GeoLinc Plus under: **User Account, View Transaction Costs.**

**Note:** Transactions are only recorded once in a 24-hour period for each parcel.

For example: When you view the **Assessment Details** on a parcel, you can view these details within 24 hours of the first request without being charged a second time. The only exception to this rule is the **Assessment Query** where you will be charged for each query made.

## 1.4 Troubleshooting

If you are experiencing difficulty registering for GeoLinc Plus services, please contact 368-5165, or email your questions to *taxandland@gov.pe.ca*.



## 2.0 SEARCHING GEOLINC PLUS FOR TEXTUAL DATA

After you have received your GeoLinc Plus username and password, log on to the website at: [www.taxandland.pe.ca](http://www.taxandland.pe.ca) and you will arrive at the screen below.

**Welcome to Geolinc Plus**

If you have already received an account, please click the [Log-In](#) button on the left.

**Or**

If you would like to request an account, please click on the [Register](#) button to the left and fill in your information. Your information will be emailed to the GeoLinc Plus administrator and they will contact you.

**Disclaimer:**

Care has been taken to provide high quality information from the data available to the Department. However, the user is cautioned that data may have been obtained from third party sources and it may be incomplete or inaccurate. Conditions may also have changed since the collection of the data. The Government of Prince Edward Island is not responsible for any action taken or not taken as a result of the information contained herein.

Disclaimer: Care has been taken to provide high quality information from the data available to the Department. However, the user is cautioned that data may have been obtained from third party sources and it may be incomplete or inaccurate. Conditions may also have changed since the collection of the data. The Government of Prince Edward Island is not responsible for any action taken or not taken as a result of the information contained herein.

Choose Log-In

and enter the user name and password provided to you.

Please Note: For security reasons, please change the password assigned to you the first time you log onto GeoLinc Plus.

**Log In**


Username:

Password:


## 2.1 Searching for Assessment Details

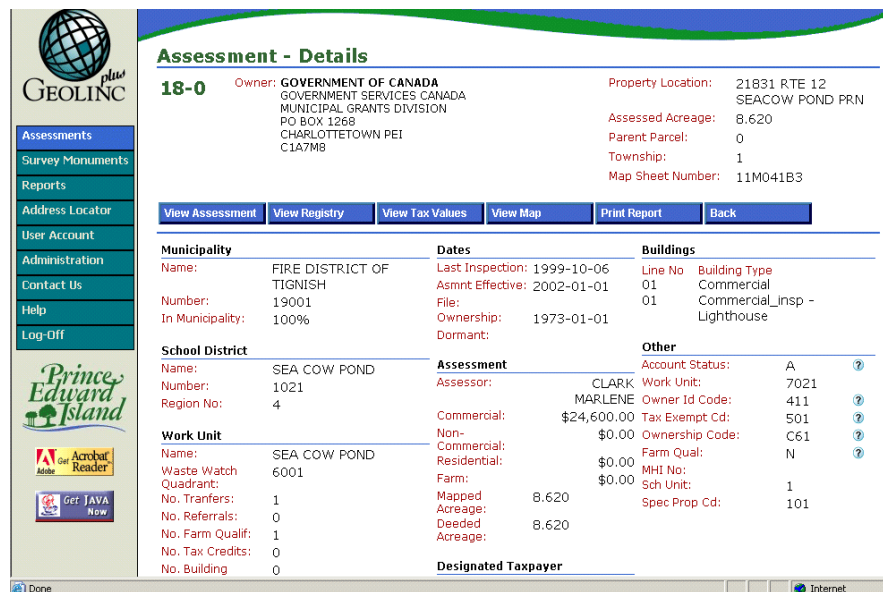
### 2.1.1 How Do I Search by Parcel Number?



If you know the parcel number of the property you wish to view, choose Assessments, then Search by Parcel Number from the GeoLinc Plus menu. Enter a Parcel Number in the text box and click on the Find button. You must type in the parcel number correctly or no results will be displayed.

 If there is a lease code(s) on the selected parcel number, the lease code(s) and parcel will be displayed.



To view Assessment Details of the parcel, click on the binoculars  and assessment information associated with that parcel will be displayed as shown below.




 If you click on the  you will see a description of all codes used in GeoLinc Plus.

## 2.1.2 How Do I Search by Owner's Name?

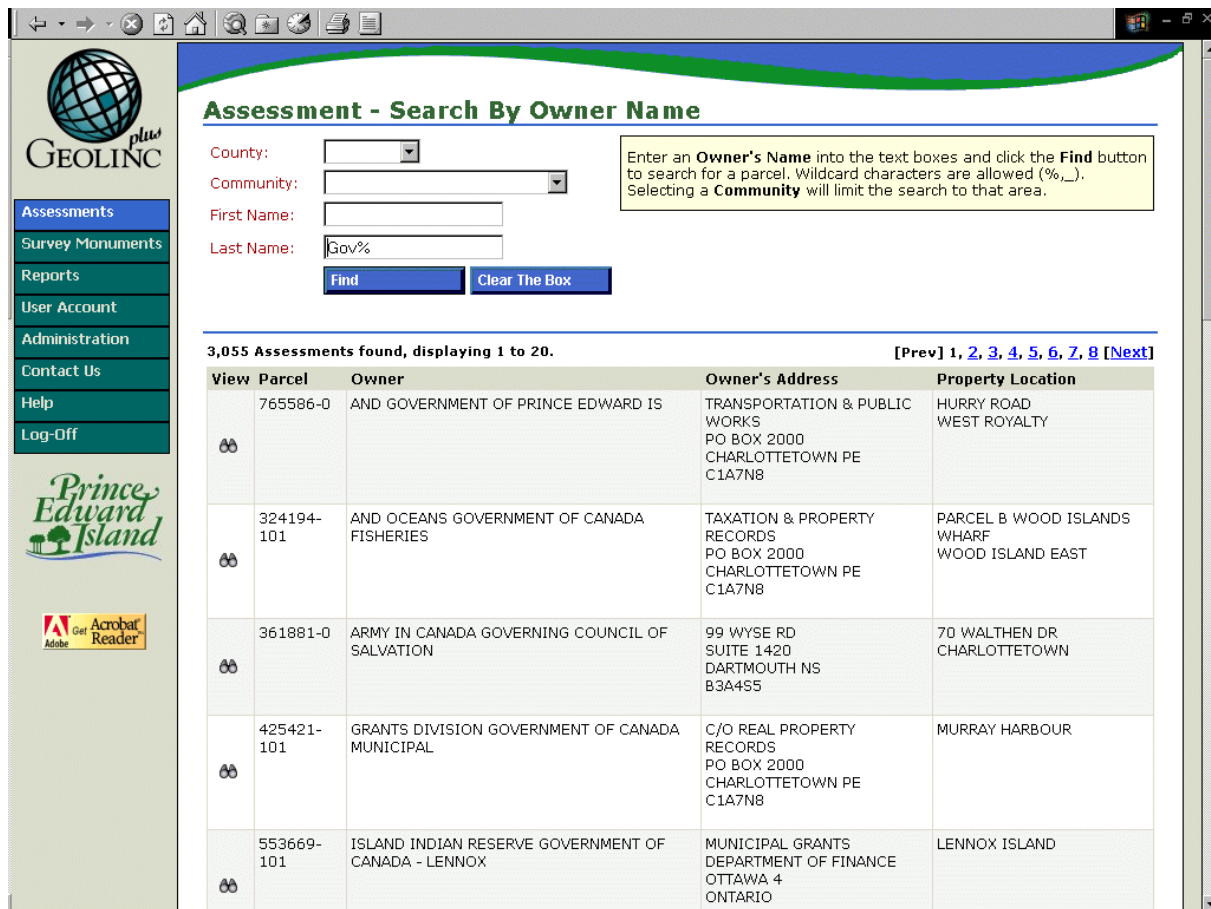
You can search assessment information by owner's name from the main GeoLinc Plus screen. Choose **Assessments**, then **Search by Owner's Name**, as shown. Enter an owner's first and/or last name into the text boxes and click the **Find** button to search for the parcel.

**Note:** Selecting a **Community** will limit the search to that area.

 If you are unsure of the spelling of an owner's name, you can use a wildcard (%) by typing the characters you know followed by the percent sign as shown below (Gov%).

Assessments	Search By Parcel Number
Survey Monuments	Search By Owners Name
Reports	Search By Civic Address
Tools	
User Account	
Contact Us	
Help	
Log-Off	

**Search by Owner's Name**








**Assessment - Search By Owner Name**

County:   
 Community:   
 First Name:   
 Last Name:

Enter an **Owner's Name** into the text boxes and click the **Find** button to search for a parcel. Wildcard characters are allowed (%,\_). Selecting a **Community** will limit the search to that area.

3,055 Assessments found, displaying 1 to 20. [\[Prev\]](#) [1](#), [2](#), [3](#), [4](#), [5](#), [6](#), [7](#), [8](#) [\[Next\]](#)

View	Parcel	Owner	Owner's Address	Property Location
	765586-0	AND GOVERNMENT OF PRINCE EDWARD IS	TRANSPORTATION & PUBLIC WORKS PO BOX 2000 CHARLOTTETOWN PE C1A7N8	HURRY ROAD WEST ROYALTY
	324194-101	AND OCEANS GOVERNMENT OF CANADA FISHERIES	TAXATION & PROPERTY RECORDS PO BOX 2000 CHARLOTTETOWN PE C1A7N8	PARCEL B WOOD ISLANDS WHARF WOOD ISLAND EAST
	361881-0	ARMY IN CANADA GOVERNING COUNCIL OF SALVATION	99 WYSE RD SUITE 1420 DARTMOUTH NS B3A4S5	70 WALTHEN DR CHARLOTTETOWN
	425421-101	GRANTS DIVISION GOVERNMENT OF CANADA MUNICIPAL	C/O REAL PROPERTY RECORDS PO BOX 2000 CHARLOTTETOWN PE C1A7N8	MURRAY HARBOUR
	553669-101	ISLAND INDIAN RESERVE GOVERNMENT OF CANADA - LENNOX	MUNICIPAL GRANTS DEPARTMENT OF FINANCE OTTAWA 4 ONTARIO K1A0P6	LENNOX ISLAND

From the list of properties as above, click  to View information on the desired parcel.

### 2.1.3 How Do I Search by Civic Address?

If you know the civic address, choose **Assessments** from the main GeoLinc Plus screen, then **Search by Civic Address**. Enter a **Street Number** and/or a **Street Name** into the text boxes and click **Find**. Type “Charlottetown” in the **Community** box and “Kent St.” in the **Street Name** box, the above query will produce results as below. Click on the binoculars to view details of the desired parcel

Assessments	Search By Parcel Number
Survey Monuments	Search By Owners Name
Reports	Search By Civic Address
User Account	
Administration	
Contact Us	
Help	
Log-Off	

Search by Civic Address


💡 Entering a wildcard character (%,\_ ) in the Street Name field will list all streets. Selecting a County and/or Community name will limit the search.

💡 By entering just a street name, i.e. Kent or TransCanada Highway, you may get hundreds of results. Being more specific will narrow your search.




View	Parcel	Owner	Owner's Address	Property Location
	365908-0	PEI HERITAGE FOUNDATION	2 KENT ST CHARLOTTETOWN PE C1A1M6	2 KENT ST CHARLOTTETOWN QUN
	343913-0	GOVERNMENT OF PEI	TRANSPORTATION & PUBLIC WORKS PO BOX 2000 CHARLOTTETOWN PE C1A7N8	11 KENT ST CHARLOTTETOWN QUN

## 2.2 Viewing Registry Information

When viewing assessment details in the **View Assessment** screen, choose **View Registry**. This will list the registered documents for the selected parcel, as shown below.



- Assessments
- Survey Monuments
- Reports
- Address Locator
- User Account
- Administration
- Contact Us
- Help
- Log-Off

### Registry - Summary

**343913-0**

**Disclaimer:** The information contained in this screen attempts to match Registry Documents with specific Parcel identifiers. While care has been taken in the Interpretation of matching documents to parcel identifiers, errors and omissions may occur.

**Property Location:** 11 KENT ST  
CHARLOTTETOWN  
QUN

**Assessed Acreage:** 0.0

**Parent Parcel:** 0

**Township:** 0

**Map Sheet Number:** 11L036F123

View Assessment
View Registry
View Tax Values
View Map
Print Report
Back

**17 Documents found, displaying 1 to 17.** 1

Year	Description	Document Type ?	Document Number	Book	Page
2000	DEED	11	2179	1051	53
1995	EASEMENT, RIGHT-OF-WAY	22	19954464	12	47
1963	DEED	11	19631412		
1963	DEED	11	19630380		
1963	DEED	11	19630334		
1963	DEED	11	19630326		
1963	DEED	11	19630096		
1963	DEED	11	19630049		
1962	DEED	11	19622489		
1962	DEED	11	19622464		
1962	DEED	11	19622441		
1962	DEED	11	19622434		
1962	DEED	11	19622433		
1962	DEED	11	19620063		
1962	DEED	11	19620025		
1962	DEED	11	19620011		
1962	DEED	11	19620010		

## 2.3 Viewing Tax Values

From the View Assessment Details screen, choose [View Tax Values](#) and you will see tax assessment values for the parcel, including current annual taxes.

**Assessment - Tax Values**

**343913-0** Owner: GOVERNMENT OF PEI  
TRANSPORTATION & PUBLIC WORKS  
PO BOX 2000  
CHARLOTTETOWN PE  
C1A7N9

Property Location: KENT ST AND ROCHFORD ST  
CHARLOTTETOWN

Parent Parcel: 0  
Township: 0  
Map Sheet Number: 11L036F123

Assessment Values	Tax Rates	Current Annual Taxes
Commercial Assessment: \$18,731,700.00	Provincial Commercial Rate: \$1.50	Waste Watch Levy: \$0.00
Non Commercial Assessment: \$0.00	Provincial Non-Commercial Rate: \$1.50	Provincial Tax: \$0.00
Residential Assessment: \$0.00	Municipal Commercial Rate: \$2.31	Municipal/Fire District Tax: \$429,371.25
Farm Assessment: \$0.00	Municipal Non-Commercial Rate: \$1.35	Total Tax: \$429,371.25
Market Assessment Value: \$18,731,700.00	Flat Rate: \$0.00	
Municipal Assessment Value: \$18,731,700.00	Provincial Tax Credit: \$1.16	
	Percent of Property within municipality: 100%	

Please note that the results of simple mathematical calculations of current assessments and current tax values may not match the current taxes displayed. They may not match because prior changes in assessment which are reflected in the calculation of current taxes are not displayed and assessments are recalculated at more frequent intervals than taxes and a recalculation of taxes may be pending. For a detailed explanation of the taxes and calculations contact Taxation & Property Records.

## 2.4 Viewing Maps

To view maps from the View Assessment screen, choose [View Map](#). For more information on using GeoLinc Plus Maps, please see section 3.0.

**GeoLinc Plus Maps**

County: [Dropdown] Community: [Dropdown]

Themes: Legend Reports Address Locator

- Waste Management Boundaries
- Work Unit Boundaries
- Buildings
- Properties
- PIDS
- Monuments
- Charlottetown Topographic Lines
- Summerside Topographic Lines
- Contours
- Designated Areas
- Hydrography
- Land Cover

Powered by CARIS/Spatial Fusion

View:  Query Selection  Overview

Long: 63-59-36.18W Lat: 47-2-58.19N Scale: 1,864 Distance: 0 m Area: 0 h

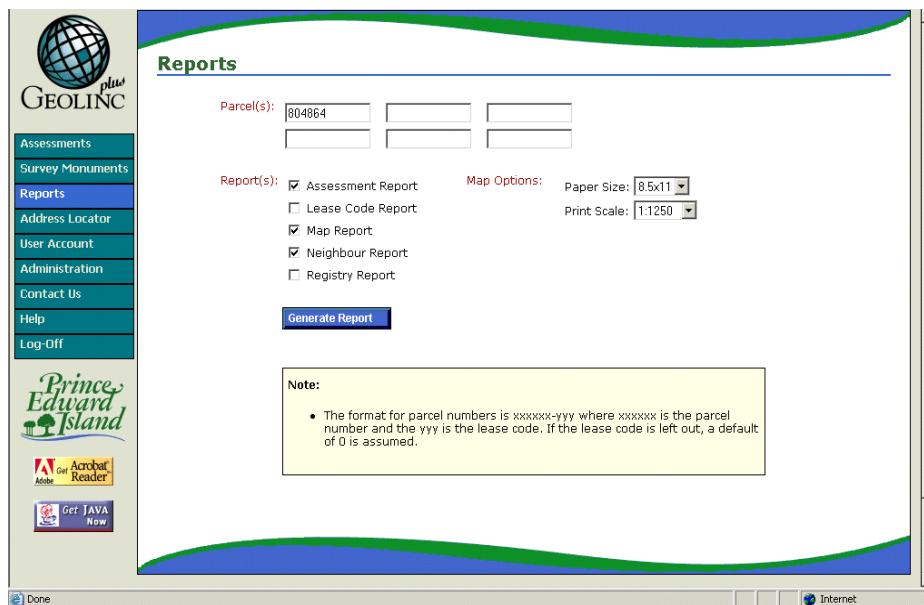
Displaying records 0 to 0 of 0

## 2.5 Generating Reports

GeoLinc Plus has five reports you can print:

1. Assessment
2. Lease Code
3. Map
4. Neighbour
5. Registry

To print a report, choose Reports from the menu. Enter parcel(s) in the space provided and choose Generate Report as shown below.



FINANCE AND MUNICIPAL AFFAIRS TAXATION AND PROPERTY RECORDS GEOMATICS INFORMATION CENTRE		Property Assessment Information Listing BY Parcel Number		Apr 9, 2010 9:08:18 AM Page: 1	
Parcel	343913	Map #	11L036F123	Property Location	CHARLOTTETOWN
Original Prop No:		Owner Name & Mailing Address	GOVERNMENT OF PRINCE EDWARD ISLAND		
School District:	2001	PO BOX 2000	CHARLOTTETOWN		
Work Unit:	8724	PE C1A 7N8			
Lot/Township #:	70				
School Unit #:	3				
Parcel and Lease		Acreage	7.9	Assessment Values	
343913 - 0				Commercial:	\$ 18890300
Account Status:	A			Non Commercial:	0
Farm Qual:	N			Residential:	0
				Farm:	0
Municipality:	2410	Charlottetown		Designated Taxpayer and Mailing Address	
Regional and Assr:	4	WHITE WALTER		GOVERNMENT OF PRINCE EDWARD ISLAND	
% in Municip:	100			PE	
Spec Prop Code:	209			PO BOX 2000 C1A 7N8	
M-H Number:				Dates	
Owner ID Code:	434			Assessment Effective:	
Ownership Code:	C61			Last Inspection:	12-MAY-05
Tax Exempt Code:	810			Last Owner Chg:	01-JAN-00
				Initially Filed:	01-JAN-00
				Dormant:	
				No. Farm Qual:	
				No. Referrals:	
				No. Transfers:	
				No. Tax Credits:	
				No. Building Permits:	
				No. Appeals:	

## 2.6 Civic Addressing

From the Address Locator menu on the left-hand side of the screen, you will gain access to Civic Address Maps, Street Name Planner, Civic Addressing Communities, and Emergency Services Maps:

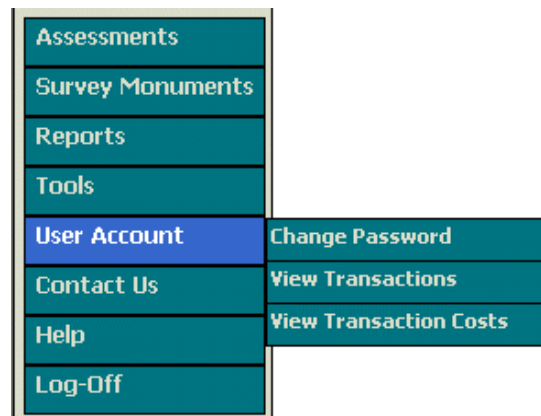
- **Civic Address Maps:** Generate a map of a civil address
- **Street Name Planner:** Produce a unique list of street names in any community or fire coverage area in PEI
- **Civil Addressing Communities:** Obtain a historical description of a community
- **Emergency Services Maps:** View a map by selecting an Emergency Services Provider



## 2.7 Change Password, View Transactions, View Transaction Costs

To access your account information, choose User Account from the GeoLinc Plus menu and you can do the following;

- change your user profile's password,
- view your transactions, or
- view transaction costs.



## 2.8 Contact Us

The screenshot shows a web browser window displaying the 'Contact Us' page of the GeoLinc Plus application. The page has a blue and green header and footer. On the left side, there is a vertical navigation menu with the following items: Search, Survey Monuments, CHRIS Search, Reports, Address Locator, User Account, Administration, Contact Us (highlighted in blue), Help, and Log-Off. Below the menu are logos for Prince Edward Island, caris powered, Adobe Acrobat Reader, and Get JAVA Now. The main content area is titled 'Contact' and contains a yellow box with the text: 'Please contact us if you have any questions about the GeoLinc Plus application.' Below this, the contact information for the Finance and Municipal Affairs Taxation and Property Records Division is listed: Location: 95 Rochford Street, 1st Floor Shaw Building - South, Charlottetown, PE; Mailing Address: PO Box 1150, Charlottetown, PE Canada C1A 7N8; Office: (902) 368-4148; Fax: (902) 368-6164; Email: taxhelp@gov.pe.ca; Website: www.taxandland.pe.ca. At the bottom of the page, there is a disclaimer: 'Disclaimer: Care has been taken to provide high quality information from the data available to the Department. However, the user is cautioned that data may have been obtained from third party sources and it may be incomplete or inaccurate. Conditions may also have changed since the collection of the data.' The browser's status bar at the bottom shows 'Done' and 'Inte'.



## 3.0 VIEWING GEOLINC PLUS MAPS

### 3.1 Overall Layout

You can create customized maps using the following GeoLinc Plus tools:

- Main Map View displays the map
- Tool Bar provides navigation and selection options
- Community Name Gazetteer allows you to zoom to the cover of a selected community
- Tab Panel displays the themes, legend, and reporting options
- Attribute Display Panel displays parcel attribute information
- Query/Overview Panel allows the user to perform a parcel query.

The screenshot displays the GeoLinc Plus web application interface. The interface is divided into several key sections:

- Community Name Gazetteer:** Located at the top left, it features the Prince Edward Island logo and a search area.
- Tab Panel:** A vertical panel on the left side containing tabs for 'Themes', 'Legend', and 'Reports'. Below these tabs is a list of map layers with checkboxes, including County Boundaries, Orthophotos, Communities, Community Names, Forest\_1990, Work Unit Boundaries, Fire District Boundaries, Properties, Property Lines, PIDS, Charlottetown Topographic Lines, and Summerside Topographic Lines.
- Main Map View:** The central area showing an aerial orthophoto map of a residential area. A red outline highlights a specific parcel, and the number '365957' is overlaid on it. A scale bar at the bottom right of the map indicates 0, 60.0, and 120.0 meters.
- Toolbar:** A horizontal bar at the top right of the map area containing various navigation and tool icons.
- Query / Overview Panel:** Located at the bottom left, it includes a 'View:' section with radio buttons for 'Query Selection' (selected) and 'Overview', and a 'PID:' input field with 'Submit' and 'Clear' buttons.
- Attribute Display Panel:** Located at the bottom right, it displays a table of parcel attributes for the selected parcel.

Parcel Number	Lease Code	Owner First Name	Owner Last Name	Map Sheet Number
343913	0		GOVERNMENT OF PEI	11036F1

Below the table, it indicates 'Displaying records: 1 to 1 of 1'.











## 3.2 Main Map View

When you first enter GeoLinc Plus maps, the *Main Map View* defaults to a map of Prince Edward Island.

## 3.3 Toolbar

Numerous navigational and selection tools located in the *Toolbar* can be used to narrow down the focus of the map to a certain area or parcel. A description of each of these tools is listed below.

Toolbar		
<i>Navigation Tools</i>		
	<b>Overview</b>	Displays the entire Province.
	<b>Zoom</b>	Allows the user to zoom to a selected cover.
	<b>Zoom In</b>	Zooms in a fixed amount.
	<b>Zoom Out</b>	Zooms out a fixed amount.
	<b>Pan</b>	Allows the user to Pan by dragging the map in the desired direction.
	<b>Previous Draw</b>	Displays the map at the previous extents.
	<b>Refresh Map</b>	Refreshes the map display.
<i>Selection Tools</i>		
	<b>Select Community</b>	Allows the user to select a community by clicking within its boundaries on the map. The map will zoom to and centre on the selected community.
	<b>Lasso Select</b>	Allows the user to select parcels within or touched by a defined area. This area is defined by successive clicks of the mouse. To close the area, <b>double click</b> with the mouse. Note that the area must not have lines that cross. Attribute information associated with the selected parcel(s) will be displayed in the <i>Attribute Display Panel</i> . This tool is only available at scales greater than 1:30000.
	<b>Select Parcel</b>	Allows the user to select one or more parcel(s) by either clicking on or dragging across one or more parcels. Attribute information associated with the selected parcel(s) will be displayed in the <i>Attribute Display Panel</i> . This tool is only available at scales greater than 1:30000.
	<b>Clear Selection</b>	Clears the currently selected feature(s).
	<b>Find Neighbours</b>	Allows the user to select the neighbouring properties of a selected parcel. Attribute information associated with the the neighbouring properties will be displayed in the <i>Attribute Display Panel</i> . This tool is only available at scales greater than 1:30000.
	<b>Select Property Line</b>	Allows the user to select a property line by clicking on it. The length of the selected line will be displayed in the <i>Attribute Display Panel</i> . This tool is only available at scales greater than 1:30000.

	<b>Select Monument</b>	Allows the user to select a monument by clicking on it. Attribute information associated with the selected monument will be displayed in the <i>Attribute Display Panel</i> . Note that in order to select a monument, you must click directly on the small dot in the center of the monument. This tool is only available at scales greater than 1:30000.
<b>Other Tools</b>		
	<b>Highlight Parcel on Road Map</b>	Displays the selected parcel at a scale of 1:20000 with only the Properties, Transportation and PIDS Themes turned on.
	<b>Whose Is It?</b>	Allows the user to click on a parcel and view its associated attribute information (i.e., Parcel Number, Lease Code, Owner Last Name, Owner First Name, and Map Sheet Number). This information is displayed in the top left-hand corner of the map- <b>not</b> in the <i>Attribute Display Panel</i> . This tool is only available at scales greater than 1:30000.
	<b>Calculate Distance</b>	Calculates the cumulative distance between points selected by the user. As the user clicks on successive points on the map, the cumulative distance will be displayed in the <b>Distance</b> text box directly below the map. If you want to see the individual distances between points, select the checkbox associated with this image  located next to the <b>Distance</b> text box below the map. Right click on the mouse to clear the distance.
	<b>Calculate User Defined Area</b>	Calculates the area of a polygon created by points selected by the user. Once the user has selected at least three points, the area of the polygon will be displayed in the <b>Area</b> text box directly below the map. Note that the area must not have lines that cross. Right click on the mouse to clear the area.
	<b>Show / Hide Attribute Display Panel</b>	Toggles the display of the <i>Attribute Display Panel</i> on and off. If the <i>Attribute Display Panel</i> is turned off, the <i>Main Map View</i> is enlarged, filling the space that was occupied by the <i>Attribute Display Panel</i> . If the <i>Attribute Display Panel</i> is turned back on, the <i>Attribute Display Panel</i> will reappear and the <i>Main Map View</i> will return to its original size.
	<b>View Assessment Details</b>	If a single parcel is selected on the map, the user can view the assessment details of the parcel by clicking on this button.
	<b>Go Back</b>	Returns the user to the last web page that was viewed before loading the GeoLinc Plus Mapping applet.
	<b>Help</b>	Displays this Help Page.

### 3.4 Attribute Display Panel

The *Attribute Display Panel*, located in the bottom right of the *Main Map View*, displays attribute information associated with selected parcel(s). This information includes Parcel Number, Lease Code, Owner Last Name, Owner First Name, and Map Sheet Number.

<b>Themes</b>	The <i>Themes</i> tab panel displays the available themes, or map layers, that you can display. The themes are scale dependent; therefore, as you zoom in and out on the map, themes will become visible in the theme panel and certain themes will disappear depending on your current map scale. To turn on a theme, select its corresponding checkbox. The next time the map is refreshed, that theme will be visible. Likewise, to turn off a theme, unselect its corresponding checkbox. The next time the map is refreshed, that theme will not be visible.
<b>Legend</b>	The <i>Legend</i> displays the classification layers, if any, associated with a selected theme. The information provided includes the color, geometry type, and name of each classification layer.
<b>Reports</b>	Detailed parcel information reports can be generated based on a selected parcel. To generate a report, select one or more of the available report types. If a map report is selected, you can also select the paper size and scale of the printed report. Click the <b>Generate Report(s)</b> button to generate the selected reports. The reports are created in PDF format and will open in an Adobe Acrobat viewer; therefore, the Adobe plug in must be installed on your computer in order to view and/or print reports.

### 3.5 Query Panel

The Query Panel allows you to search for a parcel based on its Parcel Number. Simply select the Parcel Number option from the drop down list, type the Parcel Number in the text box provided, and then click the submit button. The query results are displayed in the *Attribute Display Panel*. If the parcel is found, the *Main Map View* zooms to and centres on the selected parcel.


### 3.6 Change Scale

The current scale of the map is displayed in a text box directly under the *Main Map View*. You can use this tool to change the scale of the map to a desired value. Enter the scale in the text box and press the *Enter* button on your keyboard. The *Main Map View* will refresh the map accordingly.

## 4.0 ON-LINE HELP

Log-In	
Register	
Contact Us	
Help	FAQ
	Codes
	Data Sources

Choosing Help from the main menu in GeoLinc Plus will give you access to:

- FAQ - Frequently Asked Questions
- Codes - A list of account status codes, document types, farm quality codes, owner ID codes, ownership codes and tax exemption codes. Choosing  will take you to the list of codes.
- Data Sources - A list of data items and who supplied them, as shown below



**Data Sources**

**Finance and Municipal Affairs, Taxation & Property Records**

Data Items	Contact for Additional Information
<a href="#">Property Lines/Maps</a>	Terry Scott (902) 368-4063 <a href="mailto:rtorane@gov.pe.ca">rtorane@gov.pe.ca</a>
<a href="#">Boundary Lines/Maps</a>	Terry Scott (902) 368-4063 <a href="mailto:rtorane@gov.pe.ca">rtorane@gov.pe.ca</a>
<a href="#">Assessment Information</a>	Dennis Williams (902) 368-4062 <a href="mailto:dwilliams@gov.pe.ca">dwilliams@gov.pe.ca</a>
<a href="#">Registry Indexing Information</a>	Glenda Roberts (902) 368-4591 <a href="mailto:garoberts@gov.pe.ca">garoberts@gov.pe.ca</a>
<a href="#">Corporate Civic Address Database</a>	

**Community & Cultural Affairs**

Data Items	Contact for Additional Information
<a href="#">Civic Address Designations(Municipal &amp; Provincial)</a>	911 Administration (902)894-0385 <a href="mailto:911@gov.pe.ca">911@gov.pe.ca</a>
<a href="#">Official Road Names(Public &amp; Private)</a>	911 Administration (902)894-0385 <a href="mailto:911@gov.pe.ca">911@gov.pe.ca</a>
<a href="#">Civic Address Community Names</a>	911 Administration (902)894-0385 <a href="mailto:911@gov.pe.ca">911@gov.pe.ca</a>

**Transportation & Public Works Engineering Services**

Data Items	Contact for Additional Information
<a href="#">Survey Monument</a>	David morris (902) 368-5143 <a href="mailto:sbernard@gov.pe.ca">sbernard@gov.pe.ca</a>

**Province of PEI**

Data Items	Contact for Additional Information
<a href="#">Topographic Data(Base Mapping)</a>	Terry Scott (902) 368-4063 <a href="mailto:rtorane@gov.pe.ca">rtorane@gov.pe.ca</a>

**Agriculture & Forestry**

Data Items	Contact for Additional Information
<a href="#">Ortho Photography</a>	Sandra Jamieson (902) 368-5634 <a href="mailto:sjamieson@gov.pe.ca">sjamieson@gov.pe.ca</a>
<a href="#">Contours</a>	Sandra Jamieson (902) 368-5634 <a href="mailto:sjamieson@gov.pe.ca">sjamieson@gov.pe.ca</a>
<a href="#">Forest Outline</a>	Sandra Jamieson (902) 368-5634 <a href="mailto:sjamieson@gov.pe.ca">sjamieson@gov.pe.ca</a>

Disclaimer: Care has been taken to provide high quality information from the data available to the Department. However, the user is cautioned that data may have been obtained from third party sources and it may be incomplete or inaccurate. Conditions may also have changed since the collection of the data. The Government of Prince Edward Island is not responsible for any action taken or not taken as a result of the information contained herein.



## 5.0 COMMENTS AND SUGGESTIONS

We appreciate any comments you may have regarding GeoLinc Plus. Please complete the form below and return it to:

Finance and Municipal Affairs  
Taxation and Property Records  
Attn: GeoLinc Plus  
P.O. Box 1150  
Charlottetown, PE C1A 7M8

or you may drop this form off at:

Taxation and Property Records  
Registry of Deeds Office  
11 Kent Street, 1<sup>st</sup> Floor Jones Bldg., Charlottetown, PE

or Registry of Deeds Office, Access PEI Site  
120 Harbour Drive, Summerside, PE

Date: \_\_\_\_\_

User Name: \_\_\_\_\_

Company: \_\_\_\_\_

Phone #: \_\_\_\_\_

E-mail: \_\_\_\_\_

Comments/Suggestions: \_\_\_\_\_

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